

DISCOVER MORE

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# THE VENUE TO MEET, SHARE AND DISCOVER

Meeting room &  
conference hire price list

## WELCOME

Finding the perfect place for your meeting or conference can take time. It's about finding an exciting venue that inspires creative and productive meetings, and offers a warm welcome, unrivalled service, delicious catering, not to mention parking, to ensure your day goes smoothly.

At The Oxford Science Park, we can help you with your search, by providing a full range and choice of meeting rooms on offer, and an enriching environment thanks to our beautiful outdoor spaces and dining choices.

We can host from 2 to 90 people, and you can choose from our range of meeting and conference rooms, located within in The Magdalen Centre, The Sadler Building.

We also cater for wedding receptions, formal dinners and celebratory events.

Located just four miles south-east of Oxford City centre, we are one of the UK's leading centres for growth in research-led employment, and Oxford's most dedicated location for success.

For hire on hourly, half a day/daily basis, room styles include:

- Boardroom
- Cabaret
- Conference
- Theatre

### HIRE INCLUDES:

- Access to beautiful outdoor spaces and walks, plus riverside terrace, and al fresco dining
- Hospitality delivered to rooms (additional charge)
- Wifi access
- On-site car parking
- Flipchart & pens
- TV screen or Projector (subject to availability)

## CATERING & HOSPITALITY

Catering for your meeting or conference is easily booked and arranged.

Our professional kitchen uses the freshest ingredients to provide delicious food in a modern

style, from freshly brewed coffee, to sandwiches and pastries, to a working or three-course lunch in our Brasserie.




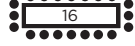
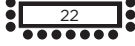





Café Magdalen, the Sadler Deli Bar and the

Sadler Brasserie are easily accessible, with tables in the Brasserie available to be booked in advance, meaning you can focus on your day running smoothly.

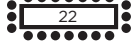


# MEETING ROOM AND CONFERENCE HIRE OPTIONS AND PRICE LIST

## Sherrington Building

Room name	Seating capacity Boardroom (or Theatre)	Price (exl VAT)	Standard layout	Alternative room configurations
Library	8	£22 per hour		-
Boardroom 1	14	£45 per hour		-
Boardroom 2	12	£35 per hour		-
Boardroom 3	16	£45 per hour		-
Conference room 1 & 2	22 (40)	£275 (am/pm) £460 (day)		
Conference rooms 1 & 2 combined	40 (90)	£400 (am/pm) £650 (day)		 Classroom  Cabaret  U shape

## Sadler Building

Room name	Seating capacity Boardroom	Price (exl VAT)	Standard layout
Thames	22	£275 (am/pm) £460 (day)	
Bespoke formal dinners Wedding receptions Celebratory events	By arrangement	By arrangement	

### AV Equipment

All rooms come equipped with either a TV screen or Projector included in the room hire cost (excluding Library).

Please contact our team directly should you have any other AV requirements.

### Catering & hospitality price list

Whatever your requirements, our food and beverage manager can work with you to create a truly bespoke menu around your budget and wishes.

#### OPTIONS AVAILABLE INCLUDE:

Hot beverages and biscuits

Cake of the Day

Working sandwich lunch

Hot fork buffet (minimum 10)

Brasserie lunch

Formal dinners,  
wedding receptions  
& celebratory events

